HAWAII ADMINISTRATIVE RULES

TITLE 16

DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS

CHAPTER 94

PEST CONTROL OPERATORS

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Repealed
Repealed
Repealed
Repealed

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§16-94-57
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§16-94-59
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SUBCHAPTER 1

GENERAL PROVISIONS

§16-94-1 Repealed. [R 9/9/85]

§16-94-2 <u>Objective</u>. This chapter is intended to clarify and implement chapter 460J, Hawaii Revised Statutes, to the end that the provisions thereunder may be best effectuated and the public interest most effectively served. [Eff 10/12/74; am and ren §16-94-2, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 2

DEFINITIONS

§16-94-3 Definitions. As used in this chapter:

"Direct management of the pest control business" means the direct supervision of the pest control project undertaken by the licensee, the control of technical and administrative decisions, personnel management, the review of pest control contracts, and enforcing compliance with all laws and rules affecting the pest control business.

"Person" means an individual, firm, partnership, corporation, joint venture, and any other association of natural persons.

"Pest control field representative" means any individual who is licensed by the board to secure pest control work, identify infestations, make inspections, submit bids, or sign contracts on behalf of a licensed operator.

"Pesticide" means any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest.

"Principal responsible managing employee" or "Principal RME" means the RME through which the business license is maintained.

"Responsible managing employee" or "RME" means the individual responsible for the direct management of the pest control business of the licensee.

[Eff 10/12/74; am and ren §16-94-3, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-1)

SUBCHAPTER 3

TYPES OF LICENSES

§16-94-4 <u>Individuals.</u> The board shall issue the following types of licenses:

- (1) Pest control operator, branch 1;
- (2) Pest control operator, branch 2;
- (3) Pest control operator, branch 3;
- (4) RME, branches 1, 2, and 3; and
- (5) Pest control field representative, branches 1, 2, and 3. [Eff 10/12/74; am and ren §16-94-4, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-12)

§16-94-5 <u>Sole proprietorship, partnership, corporation, joint venture.</u> The board shall issue sole proprietorship, partnership, corporation, and joint venture licenses for categories falling under section 16-94-4(1), (2), and (3). [Eff 10/12/74; am and ren §16-94-5, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-12)

§16-94-6 Repealed. [R 9/9/85]

SUBCHAPTER 4

APPLICATION

§16-94-9 <u>Application for license</u>. Applications for licenses shall be filed on a form prescribed by the board, accompanied by the fee which shall be nonrefundable. [Eff 10/12/74; am and ren §16-94-9, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-9) (Imp: HRS §460J-9)

§16-94-10 Repealed. [R 9/9/85]

§16-94-11 Repealed. [R 9/9/85]

§16-94-12 <u>Business office</u>. The place of business shall be located in a zone approved by the political subdivision for operation of the business. The place of business shall require approval of the board. [Eff 10/12/74; am and ren §16-94-12, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-11) (Imp: HRS §460J-11)

\$16-94-13 <u>Use of "dba".</u> Use of a fictitious name or "dba" by a pest control operator shall be approved by the board. [Eff 10/12/74; am and ren \$16-94-13, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS \$460J-3) (Imp: HRS \$460J-3)

§16-94-14 Repealed. [R 9/9/85]

§16-94-15 Repealed. [R 9/9/85]

§16-94-16 Qualification through responsible managing employee or operator. Sole proprietorships, partnerships, corporations, and joint ventures shall qualify through a responsible managing employee (RME) or operator. [Eff 10/12/74; am and ren §16-19-16, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-6) (Imp: HRS §460J-8)

§16-94-17 <u>Experience requirement.</u> (a) An applicant for an individual operator license or responsible managing employee license, or both, shall have had the following experience:

- (1) At least two years experience of which one year shall have been in a supervisory capacity in the branch in which the license is sought;
- (2) The applicant shall have participated in at least one hundred jobs in the specific branch during the two-year period;
- (3) Valid experience for a pest control operator, branch 1, and RME, branch 1, shall include but not be limited to fumigation of structures using tents;

- (4) Valid experience for the pest control operator, branch 2, and RME, branch 2, shall include but not be limited to the control of cockroaches, fleas, ants, rodents, and other household pests;
- (5) Valid experience for the pest control operator, branch 3, and RME, branch 3, shall include but not be limited to pre- and post-construction treatment and remedial control of Formosan subterranean termites and the control of drywood termites using methods other than fumigation; and
- (6) Certification under the Hawaii pesticides law by the state department of agriculture as a commercial applicator in the branch for which application is made for at least one year prior to the submission of the application. The applicant shall submit proof of a valid, current certification with the application.
- (b) The company employing the applicant shall keep a log of the jobs on which the applicant participated. The record shall include, but not be limited to, the following information:
 - (1) Date of job;
 - (2) Client's name and street address;
 - (3) Branch of pest control; and
 - (4) Chemicals and treatment used.
- (c) An applicant for a pest control field representative license shall have at least six months experience in the branch in which the license is sought and certification by the state department of agriculture as a commercial applicator in the branch for which application is made. The applicant shall have participated in at least twenty-five jobs during the six-month period. The definition for experience shall be similar to that used for the operators. The company employing the applicant shall keep a log of the jobs on which the applicant participated. [Eff 10/12/74; am and ren §16-94-17, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

§16-94-18 <u>Exhibits required.</u> (a) Individual applicants for licenses shall furnish the board with the following exhibits:

- (1) Two certificates to support experience qualifications on a form prescribed by the board. One certificate shall be completed by an individual operator or RME licensed in the branch for which the application is made; and
- (2) A job list to support the experience qualifications on a form prescribed by the board, which shall include the information listed in section 16-94-17(b).

- (b) Applicants for a business license shall file:
- (1) A current financial statement prepared by an individual licensed to practice public accountancy and countersigned by the applicant (statement need not be audited);
- (2) A current policy of workers' compensation insurance or a statement from insurer that the policy is in force and that the board shall be notified of any cancellation or withdrawal of policy. If self-insured, a copy of the "Order of Self-Insurance" issued by the state department of labor and industrial relations;
- (3) A current policy of general liability insurance as required in section 460J-25, HRS; and
- (4) A tax clearance from the state department of taxation.
- (c) Corporations shall submit a corporate resolution, signed by the officers of the corporation, designating the RME or RMEs. This resolution shall also be countersigned by the RME and shall accompany the application for license. [Eff 10/12/74; am and ren §16-94-18, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-8)

§16-94-19 <u>Joint venture license</u>. A joint venture license shall be issued to those joint venture applicants where at least one party holds an appropriate license. [Eff 10/12/74; am and ren §16-94-19, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-8)

§16-94-20 Power of board to approve other experience. The board may approve certain technical training or business administration training as acceptable experience, but in no case shall the training count as more than one year of experience. [Eff and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

§16-94-21 Power of board to accept equivalent knowledge. The board may accept any reasonably equivalent knowledge, training, or experience of the applicant in lieu of a specific experience requirement if upon investigation it makes a detailed finding to that effect. [Eff and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 5

RESPONSIBLE MANAGING EMPLOYEE

§16-94-23 Repealed. [R 9/9/85]

§16-94-24 Repealed. [R 9/9/85]

§16-94-25 <u>Responsible managing employee (RME).</u> A responsible managing employee shall not be deemed to have direct management of the licensee's pest control business unless the individual is:

- (1) A bona fide employee, principally employed by the licensee; provided, that an individual may be the responsible managing employee for more than one firm if:
 - (A) There is a common ownership of at least fifty-one per cent of the equity of each firm for which the individual acts as responsible managing employee;
 - (B) Each additional firm for which the individual acts as responsible managing employee is a subsidiary of or joint venture with the first;
 - (C) There is a direct family relationship between the responsible managing employee and the officers of each additional firm for which an individual acts as the responsible managing employee; or
 - (D) The board is satisfied that it is in the public interest and that such individual is competent, able, and qualified to be a responsible managing employee for more than one firm;
- (2) In a position to secure full compliance with the pest control law and rules of the board;
- (3) Familiar with all contracts the firm enters into and sees that all contract provisions are carried out. To record that familiarity, the responsible managing employee shall sign or initial all contracts;
- (4) Familiar with all projects the firm undertakes and sees that records are kept on the projects; and
- (5) In residence in the State during the time the RME license is in effect or during the period a project is undertaken. [Eff and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3, 460J-12)

§16-94-25.1 <u>Change of employment.</u> The pest control operator shall notify the board of any change in employment status of its designated RME or RMEs within ten working days of the change in status. [Eff and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

§16-94-26 <u>License nontransferable</u>. Licenses issued under the provisions of chapter 460J, HRS, shall be nontransferable. [Eff and comp 9/9/85; comp 10/16/95] (Auth: HRS §\$460J-3, 460J-12) (Imp: HRS §460J-12)

§16-94-26.1 Revocation, suspension, and refusal to renew license of principal RME. The license of the principal RME may be suspended, revoked, terminated, or refused to be renewed if the license of contracting entity of which the person is the principal RME is revoked, terminated, suspended, or refused renewal pursuant to section 460J-15, HRS. [Eff and comp 9/9/85; comp 10/16/95] (Auth: HRS §\$460J-3, 460J-15) (Imp: HRS §460J-15)

SUBCHAPTER 6

PEST CONTROL FIELD REPRESENTATIVE

§16-94-27	Repealed.	[R 9/9/85]
§16-94-28	Repealed.	[R 9/9/85]
§16-94-29	Repealed.	[R 9/9/85]
§16-94-30	Repealed.	[R 9/9/85]
§16-94-31	Repealed.	[R 9/9/85]

§16-94-32 Pest control field representative. The employer shall be held responsible for the acts, conduct, representations, etc., of the pest control field representative within the scope of pest control field representative's employment. The employer also shall be held responsible with the pest control field representative for any violation of the pest control law, safety rules, or this chapter by the field representative and the board may take disciplinary action against the employer as well as the pest control field representative. [Eff and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 7

EXAMINATION FOR INDIVIDUAL LICENSE

§16-94-35 <u>Examination</u>. All applicants shall qualify in a written examination by passing with a score of seventy per cent or better. Examinations shall be given quarterly and partial credit shall not be given for any part of the examination. [Eff 10/12/74; am and ren §16-94-35, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-13) (Imp: HRS §460J-13)

§16-94-36 <u>Reexamination</u>. An applicant for reexamination shall apply on a form prescribed by the board, accompanied by the nonrefundable application fee. A candidate may be reexamined any number of times, provided the application fee is filed for each examination. [Eff 10/12/74; am and ren §16-94-36, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-9) (Imp: HRS §460J-3)

§16-94-37 <u>Filing deadline.</u> Applications shall be filed no later than forty-five days before the date of examination. [Eff and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 8

LICENSE RENEWAL

§16-94-40 <u>License renewal.</u> (a) Each license shall be renewed on or before June 30 of even-numbered years.

- (b) Application for renewal shall be accompanied by the applicable fee.
- (c) Pest control business licensees shall submit a State tax clearance.
- (d) Operators, RMEs, and field representatives shall submit proof of valid, current certification with the department of agriculture in the appropriate category and subcategories.
- (e) Failure, neglect, or refusal to pay the renewal fee shall constitute grounds for forfeiture of license. A forfeited license may be restored upon written application within one year and upon payment of the applicable fee. If application for restoration is not made within one year from date of forfeiture, the individual shall be considered a new applicant and shall satisfy all the requirements for licensure. [Eff 10/12/74; am and ren §16-94-40, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §\$460J-3, 460J-14) (Imp: HRS §460J-14)

SUBCHAPTER 9 Repealed.

§16-94-44	Repealed.	[R 9/9/85]
§16-94-45	Repealed.	[R 9/9/85]
§16-94-46	Repealed.	[R 9/9/85]
§16-94-47	Repealed.	[R 9/9/85]
§16-94-48	Repealed.	[R 9/9/85]

SUBCHAPTER 10

INSURANCE

§16-94-49 <u>Insurance</u>. (a) No person shall engage in the business of pest control unless the person has filed with the director of commerce and consumer affairs a general liability insurance policy approved by the director in the minimum amount of \$100,000 for any one claim and a minimum aggregate of not less than \$300,000 for all claims arising during a policy term of one year. The insurance shall cover all branches of pest control work performed or subcontracted by the pest control operator. In the event such policy cannot be obtained, the licensee may file with the board in lieu thereof a verified statement providing proof satisfactory to the board of financial responsibility equivalent to that provided for by such insurance policy; provided that no employee of any company need have such policy in effect with respect to work covered by a policy of the company by which the employee is employed. This section shall not apply to vault fumigation.

(b) In addition to subsection (a), no person shall engage in the business of pest control unless satisfactory proof is submitted that the person has obtained workers' compensation insurance or has been authorized to act as a self-insurer as required by chapter 386, HRS. [Eff 10/12/74; am and ren §16-94-49, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §§460J-25, 386-121) (Imp: HRS §§460J-25, 386-121)

<u>Historical Note:</u> Emergency Rules amending §16-94-49(b) and (c) [Eff 10/12/74; am and ren §16-94-49, 6/22/81; am 4/25/85] (Auth: HRS §\$460J-25, 386-121) (Imp: HRS §\$460J-25, 386-121)

SUBCHAPTER 11 Repealed.

§16-94-53	Repealed.	[R 9/9/85]
§16-94-54	Repealed.	[R 9/9/85]
§16-94-55	Repealed.	[R 9/9/85]
§16-94-56	Repealed.	[R 9/9/85]

§16-94-57	Repealed.	ſR	9/9/851
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§16-94-58 Repealed. [R 9/9/85]

§16-94-59 Repealed. [R 9/9/85]

§16-94-60 Repealed. [R 9/9/85]

SUBCHAPTER 12

GENERAL PEST CONTROL REGULATIONS (HOUSEHOLD PESTS)

§16-94-64 Repealed. [R 9/9/85]

§16-94-65 Repealed. [R 9/9/85]

§16-94-66 <u>General pest control.</u> Possession and use of pesticides shall conform to the requirements of federal and state pesticides laws. [Eff 10/12/74; am and ren §16-94-66, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 13

TERMITE CONTROL REGULATIONS

§16-94-70 <u>Termite control.</u> Possession and use of termiticides shall conform to the requirements of federal and state pesticides laws. An inspection report shall be prepared on a form prescribed by the board which shall contain, in addition to the requirements contained in section 460J-19(b), HRS, the following:

(1) A foundation diagram or sketch of the structure or structures or portions of the structure or structures inspected. The diagram shall indicate the approximate location of any damage by termites; and

A statement describing inaccessible areas which were not inspected. These areas may include, but not be limited to, inaccessible subareas, attics, areas with insufficient clearance, areas which require defacing finished surfaces for entry, furnished interiors, interior of hollow walls, spaces between a floor or porch deck and the ceiling or soffit below, and areas where storage conditions or locks make inspection impractical. The licensee shall explain the reason or reasons why any accessible area is not inspected. [Eff 10/12/74; am and ren §16-94-70, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-19)

§16-94-71 <u>Recommendation.</u> Each inspection report shall contain recommendations for treatment of termites. [Eff 10/12/74; am and ren §16-94-71, 6/22/81; am and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §460J-20) (Imp: HRS §460J-20)

§16-94-72 <u>Control service agreement.</u> A control service agreement if contracted, shall be in writing and signed by the licensee, or the licensee's representative, and the client, and shall include, in addition to requirements as set forth in section 460J-19(c), HRS, the following:

- (1) The frequency of the inspection service to be provided, the fee to be charged for each inspection service performed, and the expiration date of agreement;
- (2) The type and manner of treatment of any infestation or reinfestation:
- (3) Whether control service inspection fee includes structural repairs;
- (4) Whether treatment of any infestation or reinfestation covered under a control service agreement may be performed at the time of inspection and whether there will be an additional charge for the treatment at that time; and
- (5) The operator shall keep the original inspection report and any subsequent control service reports for a period of not less than two years after completion of the control service agreement. The records shall be made available to the representative of the board during business hours. [Eff 10/12/74; am and ren \$16-94-72, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS \$460J-19) (Imp: HRS \$460J-19)

SUBCHAPTER 14 Repealed.

§16-94-76 Repealed. [R 10/16/95]

SUBCHAPTER 15

ADVERTISEMENT

§16-94-80 <u>Guaranty</u>; <u>guarantee</u>; <u>guaranteed</u>. The terms "guaranty," "guarantee," or "guaranteed" shall not be used in any advertising without a specific statement describing the limitations and conditions of the "guaranty," "guarantee," or "guaranteed." The statement shall include a description of the work to be performed under the "guaranty," guarantee," or "guaranteed." [Eff 10/12/74; am and ren §16-94-80, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

\$16-94-81 <u>Termite-proof.</u> This term shall not be used. [Eff 10/12/74; am and ren \$16-94-81, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS \$460J-3) (Imp: HRS \$460J-3)

§16-94-82 <u>Free inspection; free inspection report.</u> The terms "free inspection" or "free inspection report" shall not be used in advertisements unless a written report of the "free inspection" or "free inspection report" is given to the person requesting the service. The report shall be on a form which conforms to the minimum requirements of this chapter. [Eff 10/12/74; am and ren §16-94-82, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

§16-94-83 <u>Bond; bonded.</u> The terms "bond" or "bonded" shall only be used when the conditions and circumstances under which the bond is issued are clearly stated. The payee of the bond shall be identified in the written statement. [Eff 10/12/74; am and ren §16-94-83, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

\$16-94-84 Government approved. Such claims as "Method Approved by the Government" or "U.S. Government Approved" shall not be used. [Eff 10/12/74; 10/12/74; am and ren 16-94-84, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS \$460J-3) (Imp: HRS \$460J-3)

§16-94-85 <u>Identification of company vehicles.</u> All company-operated service vehicles shall be properly identified with the company's name and pest control operator's license number. [Eff 10/12/74; am and ren §16-94-85, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

§16-94-86 <u>Advertising</u>. The company's name and pest control operator's number shall appear in all advertisements on TV, radio, newspapers, telephone directories, handbills, or other media. [Eff 10/12/74; am and ren §16-94-86, 6/22/81; am and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 16

SEVERABILITY

§16-94-90 <u>Severability</u>. If any section of this chapter is declared unconstitutional, or the applicability thereof to any person or circumstance is held invalid, the constitutionality of the remainder of this chapter and applicability thereof to other persons and circumstances shall not be affected. [Eff and comp 9/9/85; comp 10/16/95] (Auth: HRS §460J-3) (Imp: HRS §460J-3)

SUBCHAPTER 17

PRACTICE AND PROCEDURE

§16-94-94 Administrative practice and procedure. The rules of practice and procedure for pest control operators shall be as provided in chapter 16-201, the rules of practice and procedure of the department of commerce and consumer affairs, which are incorporated by reference and made a part of this chapter. [Eff and comp 9/9/85; am and comp 10/16/95] (Auth: HRS §§91-2, 460J-3) (Imp: HRS §§91-2, 460J-3, 460J-16)

Amendments to and compilation of chapter 16-94, Hawaii Administrative Rules, on the Summary page dated July 24, 1995, were adopted on July 24, 1995, following a public hearing held on July 24, 1995, after public notice was given in The Honolulu Advertiser, Hawaii Tribune-Herald, West Hawaii Today, Maui News, and Kauai Times on June 18, 1995.

They shall take effect ten days after filing with the Office of the Lieutenant Governor.

_	/s/ Earl Sasaki	
	EARL SASAKI, Chairperson	
	Pest Control Board	
APPROVED AS TO FORM:	Date8/17/95	
/s/ James C.]	Paige	
Deputy Attorney	General	
APPROVED: Date	9/8/95	
/s/ Kathryn S. M	<u> Iatayoshi</u>	
KATHRYN S. MATAY	OSHI, Director	
Commerce and Cons	umer Affairs	
	10/1/07	
APPROVED: Date	10/4/95	
/a/ Paniamin I (Caviatana	
/s/ Benjamin J. C BENJAMIN J. CA	-	
Governor		
State of Hav	wan	
October 5, 1	.995	
Filed		

DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS

Amendment and Compilation of Chapter 16-94 Hawaii Administrative Rules

July 24, 1995

SUMMARY

- 1. §§16-94-3 and 16-94-4 are amended.
- 2. §§16-94-17 and 16-94-18 are amended.
- 3. §16-94-20 is amended.
- 4. §16-94-25 is amended.
- 5. §16-94-25.1 is added.
- 6. §§16-94-35, 16-94-36, and 16-94-37 are amended.
- 7. §16-94-40 is amended.
- 8. §16-94-49 is amended.
- 9. §§16-94-70 and 16-94-71 are amended.
- 10. Subchapter 14 is repealed.
- 11. §16-94-94 is amended.
- 12. Chapter 94 is compiled.